



# Elite Performance And Therapy

284 Central Way | Kirkland, WA | 98033 | Ph (425) 999-4484 | Fx (425) 999-4484

## Patient Intake Forms

**Patient Name:** \_\_\_\_\_  
*First Middle Last*

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_ ☐ Home ☐ Cell ☐ Work

**Alternate Number:** \_\_\_\_\_ ☐ Home ☐ Cell ☐ Work

**Email:** \_\_\_\_\_ **Sex:** ☐ M ☐ F

**Date of Birth:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Social Security #:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Marital Status:** ☐ Single ☐ Married ☐ Partner ☐ Divorced ☐ Widowed ☐ Child

**Name of Spouse:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**Number of Children:** \_\_\_\_\_ **Name(s) & Age(s):** \_\_\_\_\_

**Employment:** ☐ Employed ☐ F/T Student ☐ P/T Student ☐ Retired ☐ Other : \_\_\_\_\_

**Employer:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**Insurance Company:** \_\_\_\_\_ **ID#:** \_\_\_\_\_

**Insurance Subscriber:** \_\_\_\_\_ **Birthdate:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**In case of Emergency Contact:** \_\_\_\_\_  
*Name Relationship*

**Cell Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**Referred to our office by:** \_\_\_\_\_

**Assignment of Benefits:** I hereby assign and grant the benefits which I am eligible to receive for professional services rendered in this office to Elite Performance And Therapy. I authorize the release of any medial information necessary to process any insurance claims for payment. I understand I am financially responsible for any charges not paid by my insurance.

**X** \_\_\_\_\_  
*Signature (Patient or Parent/Guardian) Date*



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## Insurance Verification Page

*For the most accurate benefit information we request patients contact their insurance directly.*

Please use this form for reference when contacting your insurance company to confirm your physical therapy (PT) benefits at our office. Please note it is the responsibility of you, the patient, to know your insurance benefits when receiving treatment from our office.

Effective Date: \_\_\_\_\_ Yearly Deductible: \_\_\_\_\_

Does my policy renew on a calendar year? ☐ Yes ☐ No, renews: \_\_\_\_\_

Is PT a covered benefit under my plan? ☐ Yes\* ☐ No

\*If yes, is my coverage combined with other therapies? \_\_\_\_\_

How many visits are allowed under my insurance plan for PT? \_\_\_\_\_

Is authorization required for PT? ☐ Yes\* ☐ No

\*If yes, when is authorization is required? \_\_\_\_\_

Does my deductible apply to PT? \_\_\_\_\_

Do I have a copay or co-insurance for PT? \_\_\_\_\_

What is my maximum out of pocket? \_\_\_\_\_

Reference # from call: \_\_\_\_\_ Patient Signature: \_\_\_\_\_



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## A. Health History

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_

Patient Lives With: ☐ Roommate ☐ Parents ☐ Alone ☐ Assisted Living  
☐ Spouse ☐ Children ☐ Other: \_\_\_\_\_

Patient's Complaints: ☐ Physical examination with no complaints.

Mark your present complaints for:

NECK AND BACK	Side	Pain	Numbness	Tingling	Stiffness	Swelling	Weakness	Mild	Moderate	Severe	Burning	Dull	Sharp	Shooting	Aching	Throbbing	Occasional	Intermittent	Frequent	Constant	Improving	Worsening	Unchanged	Resolved
	Neck	L R																						
Upper Back	L R																							
Mid Back	L R																							
Low Back	L R																							
Ribs	L R																							

When did you neck/back complaint begin? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

UPPER BODY	Side	Pain	Numbness	Tingling	Stiffness	Swelling	Weakness	Mild	Moderate	Severe	Burning	Dull	Sharp	Shooting	Aching	Throbbing	Occasional	Intermittent	Frequent	Constant	Improving	Worsening	Unchanged	Resolved
	Shoulder	L R																						
Arm	L R																							
Elbow	L R																							
Forearm	L R																							
Wrist	L R																							
Hands And Fingers	L R																							

When did your upper extremity complaint begin? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



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LOWER BODY	Side	Pain	Numbness	Tingling	Stiffness	Swelling	Weakness	Mild	Moderate	Severe	Burning	Dull	Sharp	Shooting	Aching	Throbbing	Occasional	Intermittent	Frequent	Constant	Improving	Worsening	Unchanged	Resolved
Hip	L																							
	R																							
Buttock	L																							
	R																							
Thigh	L																							
	R																							
Knee	L																							
	R																							
Leg/Calf	L																							
	R																							
Ankle	L																							
	R																							
Foot	L																							
	R																							

When did your lower extremity complaint begin? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## B. Patient Complaints

1. How did your complaints begin?..... ☐ Unknown ☐ Suddenly ☐ Gradually

2. What happened to cause or re-aggravate your complaint(s)?

- ☐ Unknown ☐ Auto accident ☐ Personal injury ☐ Work accident/Injury  
☐ Home accident ☐ Sports injury ☐ Other: \_\_\_\_\_

3. How would you rate your pain today? [ 0 = no pain and 10 = worst pain ]

No pain    0    1    2    3    4    5    6    7    8    9    10    Worst pain possible

4. When are your symptoms worse?

- ☐ Always the same ☐ Morning ☐ Afternoon ☐ Evening ☐ Night

5. What makes your condition better?

- ☐ Nothing ☐ Rest ☐ Heat  
☐ Stretching ☐ Sitting ☐ Exercise ☐ Standing ☐ Ice  
☐ Medications ☐ Other: \_\_\_\_\_

6. What makes your condition worse?

- ☐ Nothing ☐ Coughing ☐ Reaching  
☐ Standing ☐ Sneezing ☐ Lifting ☐ Sitting ☐ Pulling  
☐ Bending ☐ Walking ☐ Straining ☐ Turning  
☐ Other: \_\_\_\_\_



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7. Have any of your complaint(s) existed in the past?..... ☐ No ☐ Yes (Please indicate below)

- |                                |                                  |                                     |  |                                   |
|--------------------------------|----------------------------------|-------------------------------------|--|-----------------------------------|
| <input type="checkbox"/> Ribs  | <input type="checkbox"/> Neck    | <input type="checkbox"/> Upper back | <input type="checkbox"/> Mid back      | <input type="checkbox"/> Low Back |
| <input type="checkbox"/> Wrist | <input type="checkbox"/> Forearm | <input type="checkbox"/> Elbow      | <input type="checkbox"/> Arm           | <input type="checkbox"/> Shoulder |
| <input type="checkbox"/> Knee  | <input type="checkbox"/> Hip     | <input type="checkbox"/> Thigh      | <input type="checkbox"/> Hands/Fingers | <input type="checkbox"/> Buttock  |
| <input type="checkbox"/> Foot  | <input type="checkbox"/> Ankle   | <input type="checkbox"/> Leg/Calf   | <input type="checkbox"/> Other:        | _____                             |

8. Have you had any recent treatment for your condition outside of this office? ☐ No ☐ Yes

If yes, list dates, treatments and doctors: \_\_\_\_\_

\_\_\_\_\_

9. Since your symptoms began, have you noticed a change in:

- ☐ Bowel function ☐ Bladder function ☐ Sexual function ☐ No to all

## C. Headaches

If you are experiencing headaches, please fill out this section otherwise skip to section D below.

1. Where is the pain located in association with your headache?

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Left side of head | <input type="checkbox"/> Right side of head | <input type="checkbox"/> Base of skull | <input type="checkbox"/> Left jaw joint |
| <input type="checkbox"/> Right jaw joint   | <input type="checkbox"/> Over eyes          | <input type="checkbox"/> Behind eyes   | <input type="checkbox"/> Over sinuses   |

2. On what date did your headaches begin? \_\_\_\_\_ ☐ Same as neck/back complaints

3. How does the intensity of your headaches rate?

No pain   0   1   2   3   4   5   6   7   8   9   10   Worst pain possible

4. What describes your pain?.... ☐ Dull ☐ Sharp ☐ Deep ☐ Aching ☐ Stabbing

☐ Vice-like ☐ Burning ☐ Throbbing/Pulsating ☐ Other: \_\_\_\_\_

5. When do your headaches usually start?

- ☐ Constant ☐ Midday ☐ Evening ☐ Wake up with in the morning.

6. What seems to bring on your headaches?

- |                                   |   |   |  |
|-----------------------------------|---|---|--|
| <input type="checkbox"/> Alcohol  | <input type="checkbox"/> Certain foods    | <input type="checkbox"/> Menstrual period | <input type="checkbox"/> Physical activity |
| <input type="checkbox"/> Caffeine | <input type="checkbox"/> Excessive stress | <input type="checkbox"/> Other:           | _____                                      |

7. How often do they occur? ☐ Daily ☐ Weekly ☐ Monthly ☐ Other: \_\_\_\_\_

8. How long do your headaches last?..... ☐ Less than an hour ☐ 1-3 hours ☐ 3+ hours

☐ Several hours to days ☐ All waking hours ☐ Other: \_\_\_\_\_

9. Do your headaches wake you from your sleep?..... ☐ Yes ☐ No ☐ Sometimes



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## 10. Do any of the following occur with your headaches?

- |  |  |                                    |                                       |
|--|--|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Nausea/Vomiting         | <input type="checkbox"/> Nausea/Vomiting | <input type="checkbox"/> Dizziness | <input type="checkbox"/> Weakness     |
| <input type="checkbox"/> Light/Sound sensitivity | <input type="checkbox"/> Vision problems | <input type="checkbox"/> Tremor    | <input type="checkbox"/> Other: _____ |

## 11. What makes your headaches better?

- |                                   |                               |   |                                       |
|-----------------------------------|-------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Massage  | <input type="checkbox"/> Rest | <input type="checkbox"/> NSAIDS ( <i>Aspirin, Tylenol, etc.</i> ) | <input type="checkbox"/> Lying down   |
| <input type="checkbox"/> Standing | <input type="checkbox"/> Ice  | <input type="checkbox"/> Nothing                                  | <input type="checkbox"/> Other: _____ |

## D. Other Complaints

Do you have any other complaints not covered on this form? ☐ No ☐ Yes (*Please describe*)

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## E. Review of Symptoms

Are you currently suffering from any of the symptoms listed below?

☐ None of the symptoms listed below

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> General fatigue ( <i>chronic</i> )   | <input type="checkbox"/> Wheezing ( <i>chronic</i> )           | <input type="checkbox"/> Goiter ( <i>enlarged thyroid gland</i> )                              |
| <input type="checkbox"/> Weakness                             | <input type="checkbox"/> Difficulty breathing                  | <input type="checkbox"/> Tremor ( <i>shaking</i> )   |
| <input type="checkbox"/> Fever ( <i>continuous</i> )          | <input type="checkbox"/> Swollen extremities                   | <input type="checkbox"/> Redness of skin   |
| <input type="checkbox"/> Loss of sleep                        | <input type="checkbox"/> Blue extremities                      | <input type="checkbox"/> Skin itching  |
| <input type="checkbox"/> Chills ( <i>continuous</i> )         | <input type="checkbox"/> Varicosities ( <i>visible veins</i> ) | <input type="checkbox"/> Urinary retention   |
| <input type="checkbox"/> Weight change ( <i>unexplained</i> ) | <input type="checkbox"/> Rapid heart beat                      | <input type="checkbox"/> Bed-wetting   |
| <input type="checkbox"/> Night sweats                         | <input type="checkbox"/> Chest pain                            | <input type="checkbox"/> Sterility   |
| <input type="checkbox"/> Headaches                            | <input type="checkbox"/> Heart palpitations                    | <input type="checkbox"/> Impotence   |
| <input type="checkbox"/> Dizziness                            | <input type="checkbox"/> Heart murmur                          | <input type="checkbox"/> Other: _____  |
| <input type="checkbox"/> Fainting                             | <input type="checkbox"/> Decreased appetite                    |  |
| <input type="checkbox"/> Convulsions                          | <input type="checkbox"/> Increased appetite                    | <input type="checkbox"/> Hearing trouble <input type="checkbox"/> L <input type="checkbox"/> R |
| <input type="checkbox"/> Nervousness                          | <input type="checkbox"/> Abdominal pain                        | <input type="checkbox"/> Ringing in ears <input type="checkbox"/> L <input type="checkbox"/> R |
| <input type="checkbox"/> Anxiety                              | <input type="checkbox"/> Hemorrhoids                           | <input type="checkbox"/> Pain in ears <input type="checkbox"/> L <input type="checkbox"/> R    |
| <input type="checkbox"/> Depression ( <i>prolonged</i> )      | <input type="checkbox"/> Excess gas                            | <input type="checkbox"/> Ear discharge <input type="checkbox"/> L <input type="checkbox"/> R   |
| <input type="checkbox"/> Phobias                              | <input type="checkbox"/> Vomiting ( <i>excessive</i> )         | <input type="checkbox"/> Vision trouble <input type="checkbox"/> L <input type="checkbox"/> R  |
| <input type="checkbox"/> Memory loss                          | <input type="checkbox"/> Diarrhea ( <i>excessive</i> )         | <input type="checkbox"/> Pain in eyes <input type="checkbox"/> L <input type="checkbox"/> R    |
| <input type="checkbox"/> Mood swings ( <i>excessive</i> )     | <input type="checkbox"/> Constipation ( <i>excessive</i> )     | <input type="checkbox"/> Eye discharge <input type="checkbox"/> L <input type="checkbox"/> R   |



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- |   |   |
|---|---|
| <input type="checkbox"/> Nose/sinus pain                      | <input type="checkbox"/> Heartburn/Indigestion        |
| <input type="checkbox"/> Excessive drainage                   | <input type="checkbox"/> Painful urination            |
| <input type="checkbox"/> Nose bleeds, chronic                 | <input type="checkbox"/> Mouth sores                  |
| <input type="checkbox"/> Absence of smell                     | <input type="checkbox"/> Bleeding gums                |
| <input type="checkbox"/> Skin rash                            | <input type="checkbox"/> Enlarged glands              |
| <input type="checkbox"/> Skin dryness                         | <input type="checkbox"/> Absence of taste             |
| <input type="checkbox"/> Eczema ( <i>red, inflamed skin</i> ) | <input type="checkbox"/> Abnormal taste sensation     |
| <input type="checkbox"/> Hair changes ( <i>unplanned</i> )    | <input type="checkbox"/> Tonsillitis/Infected tonsils |
| <input type="checkbox"/> Nail changes ( <i>unplanned</i> )    | <input type="checkbox"/> Difficult swallowing         |
| <input type="checkbox"/> Bruise easily                        | <input type="checkbox"/> Heat/cold intolerance        |
| <input type="checkbox"/> Cough, chronic                       | <input type="checkbox"/> Sugar in urine               |

## WOMEN ONLY:

- ☐ Irregular menstruation
- ☐ Painful menstruation
- ☐ Abnormal vaginal bleeding
- ☐ Lumps in breasts
- ☐ Redness/Itching of breasts
- ☐ Dimpling of breasts
- ☐ Discharge from breasts
- ☐ Breast pain
- ☐ Other: \_\_\_\_\_

## ***F. Habits/Activities***

**What are your current habits?**

- Smoking packs/day**..... ☐ None ☐ <1 ☐ 1-2 ☐ 2-3 ☐ 3-4 ☐ 5+
- Caffeinated drinks glasses/day**..... ☐ None ☐ <1 ☐ 1-2 ☐ 2-3 ☐ 3-4 ☐ 5+
- Alcoholic drinks glasses/day**..... ☐ None ☐ <1 ☐ 1-2 ☐ 2-3 ☐ 3-4 ☐ 5+
- Drug/Substance Abuse**..... ☐ No ☐ Yes.... **If yes, discuss with doctor**
- Exercise days/week**..... ☐ None ☐ <1 ☐ 1-2 ☐ 2-3 ☐ 3-4 ☐ 5+

**Kinds of exercise you do:**

- |                                  |                                  |                                       |                                   |                   |
|----------------------------------|----------------------------------|---------------------------------------|-----------------------------------|-------------------|
| <input type="checkbox"/> Walking | <input type="checkbox"/> Jogging | <input type="checkbox"/> Cycling      | <input type="checkbox"/> Swimming | Strength training |
| <input type="checkbox"/> Tennis  | <input type="checkbox"/> Golf    | <input type="checkbox"/> Other: _____ |                                   |                   |

## ***G. Medical History***

### **1. HEALTH CARE**

**A. Have you ever been to a chiropractor?**..... ☐ Yes ☐ No

**B. Do you have a family physician?**..... ☐ Yes ☐ No

Date of last physical exam: \_\_\_\_\_ Phone #: \_\_\_\_\_

Physician's name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**C. Have you been hospitalized in the past?**..... ☐ Yes ☐ No

If yes, date and reason for hospitalization: \_\_\_\_\_



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**D. Have you ever had surgery?**.....☐ Yes ☐ No

If yes, date, reason and results of surgery: \_\_\_\_\_  
\_\_\_\_\_

**E. Have you ever had a serious accident/injury?**.....☐ Yes ☐ No

List date and description of injury:

☐ Auto: \_\_\_\_\_ ☐ Personal: \_\_\_\_\_  
☐ Work-related: \_\_\_\_\_ ☐ Sports injury: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

**F. Are you currently taking any vitamins minerals and/or herbs?**.....☐ Yes ☐ No

If yes, list supplements: \_\_\_\_\_  
\_\_\_\_\_

## ***G. Medical History Continued***

**G. Are you currently taking any medications?** .....☐ Yes ☐ No

**For what condition(s) are you taking any medications?**

☐ Anti-inflammatory *Aspirin, Ibuprofen, Motrin, etc.:* \_\_\_\_\_  
☐ Pain/Analgesics: \_\_\_\_\_  
☐ Anti-depressants: \_\_\_\_\_  
☐ Muscle relaxants: \_\_\_\_\_  
☐ Blood pressure pills: \_\_\_\_\_  
☐ Antibiotics: \_\_\_\_\_  
☐ Birth control pills: \_\_\_\_\_  
☐ Corticosteroids: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

**In the past have you used any of the following?** ☐ Birth control pills ☐ Corticosteroids

**G. Are you currently allergic to any medications?**.....☐ Yes ☐ No

If yes, please list medications: \_\_\_\_\_  
\_\_\_\_\_





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To your knowledge, are you pregnant?..... ☐ Yes ☐ No

If pregnant in the past, were pregnancies normal?..... ☐ Yes ☐ No

Are you seeing an OB-GYN regularly?..... ☐ Yes ☐ No

Number of births? ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ Other \_\_\_\_\_

Date of last exam: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Physician's name: \_\_\_\_\_

## G. Medical History Continued

### 2. FAMILY HISTORY

	Cancer	Diabetes	Heart Trouble	Hypertension	Stroke	Kidney Disease	Anemia	Mental Illness	Headaches	Osteoporosis	Arthritis	Scoliosis	Back Problems	Disc Problems	Congenital Defects	Genetic Disease	Other	Deceased
Father																		
Mother																		
Brother																		
Sister																		
Children																		

Describe others: \_\_\_\_\_

### 3. CONDITIONS OR ILLNESSES

Please indicated if you have now or have had in the past any of the following illnesses:

☐ No current or previous conditions/illnesses

NOW HAVE	IN PAST	NOW HAVE	IN PAST	NOW HAVE	IN PAST
<input type="checkbox"/>	<input type="checkbox"/> Sinus trouble	<input type="checkbox"/>	<input type="checkbox"/> Dizziness/Fainting	<input type="checkbox"/>	<input type="checkbox"/> Rheumatic fever
<input type="checkbox"/>	<input type="checkbox"/> Hay fever	<input type="checkbox"/>	<input type="checkbox"/> Epilepsy/Seizures	<input type="checkbox"/>	<input type="checkbox"/> Polio
<input type="checkbox"/>	<input type="checkbox"/> Allergies	<input type="checkbox"/>	<input type="checkbox"/> Thyroid trouble	<input type="checkbox"/>	<input type="checkbox"/> Multiple sclerosis
<input type="checkbox"/>	<input type="checkbox"/> Emphysema	<input type="checkbox"/>	<input type="checkbox"/> High blood pressure	<input type="checkbox"/>	<input type="checkbox"/> Ulcer
<input type="checkbox"/>	<input type="checkbox"/> Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/> Low blood pressure	<input type="checkbox"/>	<input type="checkbox"/> Liver trouble
<input type="checkbox"/>	<input type="checkbox"/> History of infection	<input type="checkbox"/>	<input type="checkbox"/> Heart trouble	<input type="checkbox"/>	<input type="checkbox"/> Kidney trouble



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NOW HAVE	IN PAST		NOW HAVE	IN PAST		NOW HAVE	IN PAST	
<input type="checkbox"/>	<input type="checkbox"/>	Fever (continuous)	<input type="checkbox"/>	<input type="checkbox"/>	Pacemaker	<input type="checkbox"/>	<input type="checkbox"/>	Urinary retention
<input type="checkbox"/>	<input type="checkbox"/>	Cancer /Tumor	<input type="checkbox"/>	<input type="checkbox"/>	Stroke (date): _____	<input type="checkbox"/>	<input type="checkbox"/>	Frequent urination
<input type="checkbox"/>	<input type="checkbox"/>	Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Aortic aneurism	<input type="checkbox"/>	<input type="checkbox"/>	Prostate trouble
<input type="checkbox"/>	<input type="checkbox"/>	Visual disturbances	<input type="checkbox"/>	<input type="checkbox"/>	Osteoporosis	<input type="checkbox"/>	<input type="checkbox"/>	Dislocated joints
<input type="checkbox"/>	<input type="checkbox"/>	Scoliosis	<input type="checkbox"/>	<input type="checkbox"/>	Spinal disease	<input type="checkbox"/>	<input type="checkbox"/>	Arthritis
<input type="checkbox"/>	<input type="checkbox"/>	Bonefractures	<input type="checkbox"/>	<input type="checkbox"/>	Abnormal weight gain	<input type="checkbox"/>	<input type="checkbox"/>	Anemia
List & dates: _____			<input type="checkbox"/>	<input type="checkbox"/>	Abnormal weight loss	<input type="checkbox"/>	<input type="checkbox"/>	Sex. Trans. disease
_____			<input type="checkbox"/>	<input type="checkbox"/>	Numbness groin/buttocks	<input type="checkbox"/>	<input type="checkbox"/>	HIV
_____			<input type="checkbox"/>	<input type="checkbox"/>	Mental/emotional difficulty	<input type="checkbox"/>	<input type="checkbox"/>	AIDS/ARC

## H. Occupational Information/Activities of Daily Living

1. Are you right or left handed? ..... ☐ Right ☐ Left

2. Occupation: \_\_\_\_\_ 3. Hours/Week: \_\_\_\_\_

4. How many years have you been in this occupation?

☐ 1      ☐ 2      ☐ 3      ☐ 4      ☐ 5      ☐ 6      ☐ 7      ☐ 8  
☐ 9      ☐ 10      ☐ 20      ☐ 30      ☐ 40      ☐ 50      ☐ Other: \_\_\_\_\_

5. Do your present complaints affect the number of hours you work per day? ..... ☐ Yes ☐ No

6. What is your primary work position and location?

Work position: ☐ Seated ☐ Standing ☐ Other: \_\_\_\_\_

Work location: ☐ Desk ☐ Counter ☐ Workbench ☐ Other: \_\_\_\_\_

7. What movements does your job require? ☐ Repetitive hand use ☐ Walking ☐ Turning  
☐ Carrying ☐ Stooping ☐ Twisting ☐ Bending ☐ Other: \_\_\_\_\_

8. Does your job involve lifting? ☐ Never ☐ Occasionally ☐ Intermittently ☐ Frequently ☐ Constantly

How many pounds? ☐ <10 ☐ 10-25 ☐ 26-50 ☐ 51-75 ☐ 76-100 ☐ 100+

9. What best describes your stress level at work? ☐ None ☐ Minimal ☐ Moderate ☐ Extreme

10. How do you rate your physical activity at work? ..... ☐ Light ☐ Moderate ☐ Heavy

11. Do your work activities aggravate your current complaint(s)? ..... ☐ Yes ☐ No

If yes, please explain: \_\_\_\_\_

X

Signature (Patient or Parent/Guardian)

Date



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## *HIPAA Policy*

**Notice Of Privacy Practices** This Notice of Privacy Practices describes how we may collect, use and disclose your personal information, and your rights regarding that information. Under the Health Insurance Portability and Accountability Act of 1996, health care providers must take measures to protect the privacy of your personal information.

**We are required by law to:**

- Protect the privacy of personal information.
- Provide this Notice explaining our duties and privacy practices.
- Abide by the terms of this notice.

**Ways We Protect Your Personal Information** Staff of McCracken Chiropractic & Wellness Center are the only allowed persons granted access to records and use of personal information to the extent necessary to conduct the practice of healthcare services. The building is secured at the end of each business day, along with patient charts and computer records. Our staff has been trained on our written confidentiality policy and procedures and will subject to discipline if they are violated. Your privacy will be protected even if you no longer a patient; old documents are shredded prior to discarding.

**How We Collect Your Personal Information** Your information is used to determine appropriate care during your treatment here. The use of patient information (such as x-ray records and/or charting information) may be used to determine and render the best chiropractic treatment. We may share this information with other chiropractic specialists to assist in determining your treatment. Social Security numbers, birth date and/or employer information may be used to identify you with healthcare insurance groups. Your phone number(s) and/or address will only be used to communicate with you regarding appointments and/or billing for services. Unless otherwise requested, we may NOT discuss your information with immediate family such as a spouse of sibling. The Minors/dependents may be discussed with parents. We may be ordered by the Court in some unusual situations to release information and do so if it is required.

**Your Rights As A Patient** You may inspect records we retain regarding personal information and amend them if you feel they are in error. You may request we restrict the sharing of your information except on a case-by case basis. You may request we only contact you at specific locations, i.e. work. You may also request records; we may charge a reasonable fee for this service. You may ask questions regarding your Personal information here.

**Acknowledgement Of Privacy Practices** By signing below, you have reviewed the Privacy Practices notice as required by HIPAA, and have been given the opportunity to ask questions.

*x*

*Signature (Patient or Parent/Guardian)*

*Date*



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## Financial Policy Agreement

Thank you for choosing us as your health care provider. We are committed to the success of your treatment. The following is a statement of our Financial Policy, which we require you read and sign prior to treatment. If at any time you have questions regarding any treatment, fee, or service, please discuss them with us promptly and frankly. We will make every effort to avoid a misunderstanding or rectify an injustice.

**Insurance** As a courtesy, we will bill your insurance carrier for you. All co-payments, deductibles, and payments for supplements, supports, and other “non-covered” services are due at time of service unless prior arrangements have been made. We DO NOT do not accept nor will we bill Molina, Medicaid, DSHS or Community Health Plan. You as the patient will be responsible for these balances. Payments may be made by cash, check or credit card/debit cards. If you are unable to pay in full, it is your responsibility to contact our billing department to set up an agreeable payment plan. Your insurance policy is a contract between you and your insurance company. We are not a party to this contract. Pre-authorization is required for certain insurance plans. The following plans that require this are: Regence (CareCore), United Healthcare (Optum), and Cigna (Healthways/Whole Health Pro). If treatment is determined by insurance to be non-medically necessary the patient will be responsible for the treatment balance.

**Payments** All payments are due at the time of service unless prior arrangements are made. Payments may be made by cash, check or credit/debit cards. Cash rates are subject to change.

**Usual and Customary Rates (UCR)** Our practice is committed to providing the best treatment possible. Charges will be issued based on usual and customary fees for services in our area. You are responsible for payment in full, regardless of any insurance company’s arbitrary determination of usual and customary rates.

**Injuries/Accidents Involving Litigation** I, hereby authorize the use and/or disclosure of my health information to the claims representative. Our office will make every effort to recover our fees from all available sources, including your health insurance and any med-pay benefits which are available on your auto insurance policy. We will then wait to collect any unpaid balances until after a settlement is reached. It must be understood however, the payment of the balance is ultimately your responsibility.

**Worker’s Compensation** Our office will file worker comp. claims however; it is your responsibility to contact your employer to establish a worker’s compensation claim. If the claim is denied, we will bill your personal health insurance carrier. If the claim is unsettled or unpaid within 90 days, you will receive a statement from our office.

**Minor Patients** Minors must be accompanied by a parent/guardian at the time of the first visit. The parent/guardian accompanying the minor is responsible for payment of the account.

**Medicare** We accept Medicare assignment. We will file the claim to any secondary insurance which you may have. As the patient you will be responsible for any balance after the insurance processes your claim. Medicare plans will require MD referrals from a preferred provider. These authorizations do not guarantee payment.

**Missed and Cancelled Appointments** 24 hours’ notice is required when cancelling your appointment. Arriving 10-15 minutes past your appointment time will result in a missed appointment. A \$35 charge will be collected from the patient for appointments are missed and/or not cancelled within 24 hours or 1 business day.

**Patient Statement** I have read and understand the Financial Policy Agreement of Elite Performance And Therapy. I understand I am ultimately responsible for payment of any service or product received at this office. I understand I will be responsible for any fees related to collecting my unpaid balance, including reasonable attorney fees.

X

\_\_\_\_\_  
Signature (Patient or Parent/Guardian)

\_\_\_\_\_  
Date



# *Elite Performance And Therapy*

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## *Confidentiality Agreement*

At Elite Performance And Therapy, we place high value on keeping private the personal and sensitive information about our patients' medical conditions. This includes information which is in the medical record, as well as what is spoken between the therapist and patient and even what is directly observable by being in the presence of the patient and the therapist in treatment. The trust which is established between the patient and the therapist is a very important part of the therapeutic process and needs to be protected.

I, \_\_\_\_\_, understand the importance of confidentiality in regards to the patients of Elite Performance And Therapy and will keep private all information about patients that I see, read, or hear and will not discuss any specific identifying details thereof with anyone outside of Elite Performance And Therapy. This information includes, but is not limited to, the patients' name, date of birth, identifying number(s), gender, or any specific individual patient.

I also understand the importance of confidentiality when it comes to the Trademark secrets, business, business affairs, administrative records, paperwork, and all communications with Elite Performance And Therapy.

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*Printed Name (Patient or Parent/Guardian)*

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*Date*

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*Address*

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*X*

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*Signature (Patient or Parent/Guardian)*



# Elite Performance And Therapy

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## Consent for Treatment

I hereby request and consent to physical therapy treatment(s) and procedures performed by Heidi Kodeski and/or any associate working under Heidi Kodeski at Elite Performance And Therapy. Treatment may include various physical therapies, massage and/or at home exercises to be performed on/by myself (or the patient named below for whom which I am legally responsible for).

I have been given the opportunity to discuss any questions and/or a concern I may have in regards to my treatment and the practice of physical therapy. I understand that with any medical treatment, there are some risks associated. Risks may include but are not limited to fractures, disc injuries, strokes, dislocations, sprains, temporary soreness, bruising, and/or discoloration.

I understand and am informed that results from treatment may vary and are not guaranteed. In addition, I understand my compliance with dietary recommendations, supplements, prescribed exercises, and/or lifestyle modifications will increase the effectiveness of my care and enhance or maintain my results. I understand a referral to another physician or specialist may be necessary due to the nature of my condition and limitations within the scope of physical therapy.

I have been informed some techniques such as neuromuscular re-education, graston, and/or myofascial release may involve working on muscles located near the breasts, buttocks, and/or groin area. Special care will be exercised in keeping sensitive areas draped during such procedures. If at any time I am uncomfortable with the work being performed, I will verbally inform the provider before or during the treatment. A written documentation of my request will be noted within my chart which will then be signed by me the patient, the doctor, as well a witness at the time of treatment.

I do not expect the provider to anticipate and or explain all risks and/or complications. I will rely upon the provider's professional opinion and judgment to determine the best course of care.

I have read (or have had the above information read to me), understand, and consent to the terms of treatment performed by Elite Performance And Therapy. I (or the patient whom which I am legally responsible for) have been given the opportunity to address questions/concerns regarding my consent for treatment. By signing below, I agree to the terms outlined within this document and give consent for the entire course of treatment related to the present condition and/or future condition(s) for which I may seek treatment.

---

*Printed Name*  
(Patient or Parent/Guardian)

*x*

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*Signature*  
(Patient or Parent/Guardian)

---

*Date*

---

*Witness (Staff signature)*